



OMEGA P.G. COLLEGE - MBA

(Approved by A.I.C.T.E. & Affiliated to Osmania University)

Sy. No.7, Edulabad (V), Ghatkesar (M), Medchal Dist-501 301.

e-mail : omegappg.mba@omegacolleges.com Ph: 9246805933/ 9912988863

GRIEVANCE REDRESSAL COMMITTEE



OMEGA P.G. COLLEGE - MBA

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GRIEVANCE REDRESSAL COMMITTEE

RESPONSIBILITIES:

- ❖ To accept written grievances from students related to the system.
- ❖ To create and implement a mechanism to handle the reported grievances.
- ❖ To forward the findings to the Management if necessary for further action.
- ❖ To listen, record and scrutinize the grievances submitted to them by the Students and take necessary steps immediately.
- ❖ To attend to the grievances based on the authenticity and gravity of the criticisms made.
- ❖ To represent the grievances to the concerned section which may include maintenance, transport, academic, amenities etc.
- ❖ To convene periodical meetings to discuss whether the grievances have been settled.
- ❖ To make a follow-up of these issues at regular intervals till their final disposal.
- ❖ To maintain strict confidentiality, if necessary.
- ❖ Grievances related to woman's issues and harassment.
- ❖ Grievances related to University examinations.
- ❖ Grievances related to delay in issuance of documents and records.


Principal

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CIRCULAR

Date: 24-09-2023

It is here by informed to all the members of Grievance Redressal Committee that you are requested to attend the committee meeting on 27-09-2023 at 11.00 AM in Principal Chamber to discuss the following issues.

Agenda:

- ☞ To review of previous grievance minutes and action taken.
- ☞ To discuss about the student grievances if any.

The Following Members are required to attend the meeting:

S.No.	Name of The Member	Designation	Position
1	Dr Chandra Sekhar Pattnaik	Principal	Chairman
2	Dr Harrison Sunil Kumar	Professor	Coordinator
3	Dr K Madhu Babu	Associate Professor	Member
4	Mr R Srinivasa Rao	Assistant Professor	Member
5	Ch Manisha	Student	Member
6	D Bharath Kumar	Student	Member

Copy to:

1. IQAC Coordinator
2. All HODs
3. Concerned faculty members
4. Administrative Officer
5. Accounts Officer
6. Circulate among the students


Principal

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Date: 27-09-2023

MINUTES OF THE MEETING

All the members of Grievance Redressal Committee discussed the above issues and suggested to resolve the following issues.

Agenda of the Meeting:

1. Grievance Redressal Committee members reviewed the deliberations made on issues in the previous meeting and actions for improving the functioning of the college.
2. As per the request of II year MBA Students committee discussed and approved for increase of speed of WI-FI.

The following members were present

S. No.	Name of The Member	Position	Signature
1	Dr Chandra Sekhar Pattnaik	Chairman	
2	Dr Harrison Sunil Kumar	Coordinator	
3	Dr K Madhu Babu	Member	
4	Mr R Srinivasa Rao	Member	
5	Dr M Narasimha	Member	
6	Dr Mohd Abdul Hafeez	Member	

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CIRCULAR

Date: 12-07-2022

It is here by informed to all the members of Grievance Redressal Committee that you are requested to attend the committee meeting on 15-07-2022 at 11.00 AM in Principal chamber to discuss the following issues.

Agenda:


- ☛ To review of previous grievance minutes and action taken.
- ☛ To discuss about the student grievances if any.

The Following Members are required to attend the meeting

S.No.	Name of The Member	Designation	Position
1	Dr Chandra Sekhar pattnaik	Principal	Chairman
2	Dr G sudhakar	Professor	Coordinator
3	Mr G Raman Raju	Assistant Professor	Member
4	Mr A Shashi Kiran	Assistant Professor	Member
5	M Mani Kanta	Student	Member
6	P Anudeep Reddy	Student	Member

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Date: 15-07-2022

MINUTES OF THE MEETING

All the members of Grievance Redressal Committee discussed the above issues and suggested to resolve the following issues.

Agenda of the Meeting:

- ❖ Grievance Redressal Committee members reviewed the deliberations made on various issues in the previous meeting and actions for improving the functioning of the college.
- ❖ As per the request of I year MBA students, Committee brought to the notice of the management and water filter was repaired to effective cooling.
- ❖ As per the request of II year MBA students, with the help of floor incharge committee traced the CC footage and found the Mobile Phone.

The following committee members were present:

S. No.	Name of The Member	Position	Signature
1	Dr Chandra Sekhar Pattnaik	Chairman	
2	Dr G Sudhakar	Coordinator	
3	Dr K Madhu Babu	Member	
4	Dr M Narasimha	Member	
5	Dr Mohd Abdul Hafeez	Member	
6	Mrs D Sushma Kiran	Member	

Principal



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Date: 15-07-2021

CIRCULAR

It is here by informed to all the members of Grievance Redressal Committee that you are requested to attend the committee meeting on 17-07-2021 at 11.00 AM in Principal chamber to discuss the following issues.

Agenda:


- ☛ To review of previous grievance minutes and action taken.
- ☛ To discuss about the student grievances if any.

The following members are requested to attend the meeting:

S.No	Name of the Member	Designation	Position
1	Dr Chandra Sekhar Pattnaik	Principal	Chairman
2	Dr G Satyanarayana	Professor	Coordinator
3	Mr J Raj Kumar	Assistant Professor	Member
4	Mr P shiva Kanth	Assistant Professor	Member
5	A Srinivas	Student	Member
6	B Rohine	Student	Member

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Date: 17-07-2021

MINUTES OF THE MEETING

All the members of Grievance Redressal Committee discussed the above issues and suggested to resolve the following issues.

Agenda of the Meeting:

1. Grievance Redressal Committee members reviewed the deliberations made on various issues in the previous meeting and actions for improving the functioning of the college.

The following members were present

S.No.	Name of the Member	Position	Signature
1	Dr Chandra Sekhar Pattnaik	Chairman	
2	Dr G Satyanarayana	Coordinator	
3	Mr J Raj Kumar	Member	
4	Mrs S Maheshwari	Member	
5	Mr P Shiva Kanth	Member	
6	Mr G Raman Raju	Member	



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Date: 23-02-2020

CIRCULAR

It is here by informed to all the members of Grievance Redressal Committee that you are requested to attend the committee meeting on 25-02-2020 at 11.00 AM in Principal chamber to discuss the following issues.

Agenda:


- ☛ To review of previous grievance minutes and action taken.
- ☛ To discuss about the student grievances if any.

The following members are requested to attend the meeting

S.No.	Name of the Member	Designation	Position
1	Dr Chandra Sekhar pattnaik	Principal	Chairman
2	Dr J Sundar	Professor	Coordinator
3	Mr K Madhu Babu	Assistant Professor	Member
4	Mr R Srinivasa Rao	Assistant Professor	Member
5	Saikat Roy	Student	Member
6	S Yeshwanth Reddy	Student	Member

Copy to:

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MINUTES OF THE MEETING

Date: 25-02-2020

All the members of Grievance Redressal Committee discussed the above issues and suggested to resolve the following issues.

Agenda of the Meeting:

1. Grievance Redressal Committee members reviewed the deliberations made on various issues in the previous meeting and actions for improving the functioning of the college.
2. As per the request of II year MBA students Committee brought to the notice of the management that fans which are not working were repaired and few were replaced by new one.

The following members were present

S.No.	Name of the Member	Position	Signature
1	Dr Chandra Sekhar pattnaik	Chairman	
2	Dr J Sundar	Coordinator	
3	Mr K Madhu Babu	Member	
4	Mr R Srinivasa Rao	Member	
5	Mrs D Sushma Kiran	Member	
6	Mrs B Sangeetha	Member	

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Date: 09-12-2019

CIRCULAR

It is here by informed to all the members of Grievance Redressal Committee that you are requested to attend the committee meeting on 11-12-2019 at 11.00 PM in principal chamber to discuss the following issues.

Agenda:


- To review of previous grievance minutes and action taken.
- To discuss about the student grievances if any.

The following members are requested to attend the meeting

S.No.	Name of the Member	Designation	Position
1	Dr Chandra Sekhar pattnaik	Principal	Chairman
2	Dr C Sudeep	Professor	Coordinator
3	Mr K Madhu Babu	Assistant Professor	Member
4	Mr R Srinivasa Rao	Assistant Professor	Member
5	S Vijay Vardhan	Student	Member
6	J sathyanarayana	Student	Member

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Date: 11-12-2019

MINUTES OF THE MEETING

All the members of Grievance Redressal Committee discussed the above issues and suggested to resolve the following issues.

Agenda of the Meeting:

1. Grievance Redressal Committee members reviewed the deliberations made on various issues in the previous meeting and actions for improving the functioning of the college.
2. As per the request of I year MBA students Committee adopted the measures for the removal of honey comb from the first floor.
3. As per the request of II year MBA student Committee instructed to the concerned lab assistant to find the Lab record.

The following members were present:

S. No.	Name of the Member	Position	Signature
1	Dr Chandra Sekhar pattnaik	Chairman	
2	Dr C Sudeep	Coordinator	
3	Mr K Madhu Babu	Member	
4	Mr R Srinivasa Rao	Member	
5	Mrs Ch Kala	Member	
6	Mrs Neha Singh	Member	

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Date: 24-02-2020

CIRCULAR

It is here by informed to all the members of Grievance Redressal Committee that you are requested to attend the committee meeting on 25-02-2020 at 11.00 AM in Principal chamber to discuss the following issues.

Agenda:

- ✦ To review of previous grievance minutes and action taken.
- ✦ To discuss about the student grievances if any.

The following members are requested to attend the meeting

S.No.	Name of the Member	Designation	Position
1	Dr Chandra Sekhar Pattnaik	Principal	Chairman
2	Dr G Sudhakar	Professor	Coordinator
3	Mr R Srinivasa Rao	Assistant Professor	Member
4	Mrs D Sushma Kiran	Assistant Professor	Member
5	Pramod Kumar	Student	Member
6	Rumana Amjad	Student	Member

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Date: 25-02-2020

MINUTES OF THE MEETING

All the members of Grievance Redressal Committee discussed the above issues and suggested to resolve the following issues.

Agenda of the Meeting:

1. Grievance Redressal Committee members reviewed the deliberations made on various issues in the previous meeting and actions for improving the functioning of the college.
2. As per the request of I year MBA students Committee brought to the notice of the management that fans which are not working were repaired and few were replaced by new one.

The following members were present

S. No.	Name of the Member	Position	Signature
1	Dr Chandra Sekhar Pattnaik	Chairman	
2	Dr G Sudhakar	Coordinator	
3	Mr R Srinivasa Rao	Member	
4	Mrs D Sushma Kiran	Member	
5	Mr G Raman Raju	Member	
6	Mrs B Sangeetha	Member	

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Date: 01-12-2018

CIRCULAR

It is here by informed to all the members of Grievance Redressal Committee that you are requested to attend the committee meeting on 04-12-2018 at 11.00 AM in Principal chamber to discuss the following issues.

Agenda:


- ✚ To review of previous grievance minutes and action taken.
- ✚ To discuss about the student grievances if any.

The following members are requested to attend the meeting

S.No.	Name of the Member	Designation	Position
1	Dr Chandra Sekhar Pattnaik	Principal	Chairman
2	Dr Devi Bhavani Nair	Professor	Coordinator
3	Mr K Madhu Babu	Assistant Professor	Member
4	Mr Mohd Abdul Hafeez	Assistant Professor	Member
5	D Rushika	Student	Member
6	M Bhanu Prathap	Student	Member

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Date: 04-12-2018

MINUTES OF THE MEETING

All the members of Grievance Redressal Committee discussed the above issues and suggested to resolve the following issues.

Agenda of the Meeting:

1. Grievance Redressal Committee members reviewed the deliberations made on various issues in the previous meeting and actions for improving the functioning of the college.
2. As per the request of I year MBA student with the help of floor incharge Committee traced the CC footage and found the Mobile phone.
3. As per the request of II year MBA students, Committee brought to the notice of Management and repaired the window pane .

The following members were present

S. No.	Name of the Member	Position	Signature
1	Dr Chandra Sekhar pattnaik	Chairman	
2	Dr Devi Bhavani Nair	Coordinator	
3	Mr K Madhu Babu	Member	
4	Mr Mohd Abdul Hafeez	Member	
5	Mrs Ch Kala	Member	
6	Mrs S Maheshwari	Member	

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Date: 15-04-2019

CIRCULAR

It is here by informed to all the members of Grievance Redressal Committee that you are requested to attend the committee meeting on 17-04-2019 at 11.00 AM in Principal chamber to discuss the following issues.

Agenda:

- To review of previous grievance minutes and action taken.
- To discuss about the student grievances if any.

The following members are requested to attend the meeting

S.No.	Name of the Member	Designation	Position
1	Dr Chandra Sekhar Pattnaik	Principal	Chairman
2	Dr Harrison Sunil Kumar	Professor	Coordinator
3	Mr N Ajay	Assistant Professor	Member
4	Mr A Shashi Kiran	Assistant Professor	Member
5	Mr J Sathyanaryana	Student	Member
6	Mr S Vijay Vardhan	Student	Member


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Date:17-04-2019

MINUTES OF THE MEETING

All the members of Grievance Redressal Committee discussed the above issues and suggested to resolve the following issues.

Agenda of the Meeting:

1. Grievance Redressal Committee members reviewed the deliberations made on various issues in the previous meeting and actions for improving the functioning of the college.
2. As per the request of I Year MBA students, Committee discussed with library committee to instruct the librarian to make library timings flexible.

The following members were present

S. No.	Name of the Member	Position	Signature
1	Dr Chandra Sekhar Pattnaik	Chairman	
2	Dr Harrison Sunil Kumar	Coordinator	
3	Mr N Ajay Kumar	Member	
4	Mr A Shashi Kiran	Member	(SK)
5	Mr Satya Kesu Reddi	Member	
6	Mr B R Rajinikanth	Member	

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Date: 11-04-2018

CIRCULAR

It is here by informed to all the members of Grievance Redressal Committee that you are requested to attend the committee meeting on 13-04-2018 at 11.00 AM in Principal chamber to discuss the following issues.

Agenda:

- ☛ To review of previous grievance minutes and action taken.
- ☛ To discuss about the student grievances if any.

The following members are requested to attend the meeting

S.No.	Name of the Member	Designation	Position
1	Dr Chandra Sekhar Pattnaik	Principal	Chairman
2	Dr G Satyanarayana	Professor	Coordinator
3	Mrs S Maheshwari	Assistant Professor	Member
4	Mr R Arun Kumar	Assistant Professor	Member
5	P Sandeep	Student	Member
6	D Rushika	Student	Member

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Date: 13-04-2018

MINUTES OF THE MEETING

All the members of Grievance Redressal Committee discussed the above issues and suggested to resolve the following issues.

Agenda of the Meeting:

1. Grievance Redressal Committee members reviewed the deliberations made on various issues in the previous meeting and actions for improving the functioning of the college.
2. As per the request of I year MBA students Committee brought to the notice of the management and polished the black board to make it clearly visible.

The following members were present

S.NO	Name of the Member	Position	Signature
1	Dr Chandra Sekhar Pattnaik	Chairman	
2	Dr G Satyanarayana	Coordinator	
3	Dr B Sammaiah	Member	
4	Mr K Venkatesham	Member	
5	Mr G Raman Raju	Member	
6	Mr K Bhanu Chander	Member	

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