



# **OMEGA P.G. COLLEGE - MBA**

(Approved by A.I.C.T.E. & Affiliated to Osmania University)  
Sy. No.7, Edulabad (V), Ghatkhor (M), Medchal Dist-501 301.  
e-mail : omognpg.mba@omogncolleges.com Ph: 9246805933/ 9912988863

## **ANTI SEXUAL HARASSMENT COMMITTEE**



# OMEGA P.G. COLLEGE - MBA


(Approved by A.I.C.T.E. & Affiliated to Osmania University)  
Sy. No.7, Edulabad (V), Ghatkesar (M), Medchal Dist-501 301.  
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## ANTI SEXUAL HARASSMENT COMMITTEE POLICY DOCUMENT

OMEGA P.G.COLLEGE has established the Anti-sexual Harassment in OPC assumption and it can be attached the Osmania University, AICTE and UGC rules and regulations, court directives and states acts to proscription all sexual Harassment activities in the OPC college campus, all the injustice related to sexual Harassment is constituted by the college superintendent and sexual Harassment committee.

### ACTIONS AND RESPONSIBILITIES

1. To handle with cases or Complaints of sexual magnify and any other type of Harassment of the students in the OPC assumption.
2. He/She can noun way of the senior lady staff members who are responsible for receiving complaints of sexual Harassment.
3. When a senior lady staff member receives a complaint of sexual Harassment, he/she will immediately note the dates, times and facts of the incidents.
4. Determine the views of the dupe as to what outcome he/she wants secure that the dupe understands the OPC Procedures for dealing with the compliant discuss and agree.
5. To process all the single complaints and take suitable action subsequently in the bearing and method, as per the college rules and regulations.
6. The deficit the career opportunity due to the incident of sexual harassment.
7. Medical expenses incurred by the assumption for physical treatment.
8. The income and financial status of the defendant.
9. The feasibility of such payments is round sum in installments.
10. To provide assistance to the students for taking preventive steps in the matter of gender perception and sexual harassment.
11. The providing/Conducting various opportunities and events for girls and woman to be financially, mentally and emotionally empowered to promote their growth as individuals in their own rights.

  
Principal  
Omega PG College-MBA  
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## ANTI SEXUAL HARASSMENT COMMITTEE

### RESPONSIBILITIES:

- ❖ The committee deals with the cases/complaints of sexual harassment and any other type of harassment of the female students, teaching and non-teaching female staff of the college.
- ❖ At least 50% of the members of the committee may be woman.
- ❖ The committee shall process all the individual complaints and take suitable action there as per the college norms.
- ❖ The committee may form/review the guidelines/policy for redressed of the injustice as required from time to time which may be in accordance with those issued by Supreme Court and government agencies.
- ❖ In case of breach of the moral code, a written complaint is received from the grieved person & necessary action is taken, preferably to settle the matter through counseling and conciliation as soon as possible.
- ❖ The committee will provide assistance to the Member/college/institute for taking preventive steps in the matter of gender discrimination and sexual harassment.
- ❖ To take necessary steps to create awareness.

  
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Date: 21-06-2023

## CIRCULAR

The Anti- sexual harassment Committee meeting for the Academic Year 2022-2023 is scheduled to be held on 23-06-2023 at 11.00 am. All the members of Anti-Sexual Harassment Committee are requested to attend the Meeting.

### Agenda:


- ❖ Formation of committee for academic year 2022-2023.
- ❖ To prepare a detailed plan of actions, both short and long term.

The Following Members are required to attend the meeting

S.NO	Name of The Member	Designation	Position
1	Dr Chandra Sekhar Pattnaik	Principal	Chairman
2	Dr G sudhakar	Professor	Coordinator
3	Dr Mohd Abdul Hafeez	Associate Professor	Member
4	Ch Sravani	Student	Member
5	V Revanth	Student	Member

### Copy to:

1. IQAC Coordinator
2. All HODs
3. Concerned faculty members
4. Administrative Officer

  
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Date: 23-06-2023

## MINUTES OF THE MEETING

The Anti sexual harassment Committee chairman along with its members assembled at Seminar Hall by 11.00 am to discuss Anti Sexual Harassment Committee activities in the college.

### **Agenda of the Meeting:**

- To Discuss and Formation the committee for academic year 2022-2023 with below members.
- Formation the rules and regulations.

The Following Members Were Present

S.NO	Name of The Member	Position	Signature
1	Dr Chandra Sekhar Pattnaik	Chairman	
2	Dr G Sudhakar	Coordinator	
3	Dr Mohd Abdul Hafeez	Member	
4	Dr K Madhu Babu	Member	
5	Dr M Narasimha	Member	

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Principal

Date: 07-10-2022

## CIRCULAR

The Anti-Sexual Harassment Committee meeting for the Academic Year 2021-2022 is scheduled to be held on 10-10-2022 at 11.00 am. All the members of Anti-Sexual Harassment Committee are requested to attend the Meeting.

### Agenda:


- To prepare a detailed plan of action, both short and long term.
- To discuss about injustice from students and Member.
- To organize gender sensitization awareness programs.

The Following Members are attend the meeting

S.NO	Name of The Member	Designation	Position
1	Dr Chandra Sekhar pattnaik	Principal	Chairman
2	Dr G Satyanarayana	Professor	Coordinator
3	Mr G Raman Raju	Assistant Professor	Member
4	M Mani Kanta	Student	Member
5	P Anudeep Reddy	Student	Member

### Copy to:

1. IQAC Coordinator
2. All HODs

  
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Date: 10-10-2022

## MINUTES OF THE MEETING

The Anti sexual harassment Committee chairman along with its members assembled by 10.00AM dated 10-10-2022 to discuss Anti Sexual Harassment Committee activities in the college.

### Agenda of the Meeting:

- To Discuss and approve to organize gender sensitization awareness Programs.
- To Discuss and prepare a detailed plan of actions, both short and long term.

The Following Members were Present

S.NO	Name of The Member	Position	Signature
1	Dr Chandra Sekhar Pattnaik	Chairman	
2	Dr G Satyanarayana	Coordinator	
3	Dr G Sudhakar	Member	
4	Mr G Raman Raju	Member	
5	Dr M Narasimha	Member	

PRINCIPAL  
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PRINCIPAL

Date: 09-02-2021

## CIRCULAR

The Anti- sexual harassment Committee meeting for the Academic Year 2020-2021 is scheduled to be held on 11-02-2021 at 11.00 am. All the members of Anti- Sexual Harassment Committee are requested to attend the Meeting.

### Agenda:


- Formation of committee for academic year 2020-2021.
- To prepare a detailed plan of actions, both short and long term.

The Following Members are required to attend the meeting

S.NO	Name of The Member	Designation	Position
1	Dr Chandra Sekhar Pattnaik	Principal	Chairman
2	Dr G Sudhakar	Professor	Coordinator
3	Mrs S Maheshwari	Assistant Professor	Member
4	S Goutham Bharadwaj	Student	Member
5	Tehniyath Khatoun	Student	Member

### Copy to:

1. IQAC Coordinator
2. All HODs
3. Concerned faculty members

  
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Date: 11-02-2021

## MINUTES OF THE MEETING

The Anti sexual harassment Committee chairman along with its members assembled at Smart Hall by 11.00 am dated 11-02-2021 to discuss Anti Sexual Harassment Committee activities in the college.

### Agenda of the Meeting:

- To Discuss and Formation the committee for academic year 2020-2021 with below members
- Formation the rules and regulations.

The Following Members were Present

S.NO	Name of The Member	Position	Signature
1	Dr Chandra Sekhar Pattnaik	Chairman	
2	Dr G Sudhakar	Coordinator	
3	Mrs Ch Kala	Member	
4	Mrs D.Sushma Kiran	Member	
5	Mr G Raman Raju	Member	

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Date: 12-08-2021

## CIRCULAR

The Anti-Sexual Harassment Committee meeting for the Academic Year 2020-2021 is scheduled to be held on 13-08-2021 at 11.00 am. All the members of Anti- Sexual Harassment Committee are requested to attend the Meeting.

### Agenda:


- To prepare a detailed plan of action, both short and long term.
- To discuss about injustice from students and Member.
- To organize gender sensitization awareness programs

The Following Members are attend the meeting

S.NO	Name of The Member	Designation	Position
1	Dr Chandra Sekhar Pattnaik	Principal	Chairman
2	Dr G Sudhakar	Professor	Coordinator
3	Mrs D Sushma Kiran	Assistant Professor	Member
4	A Srinivas	Student	Member
5	B Rohine	Student	Member

### Copy to:

1. IQAC Coordinator
2. All HODs
3. Concerned faculty members
4. Administrative Officer

  
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Date: 13-08-2021

## MINUTES OF THE MEETING

The Anti sexual harassment Committee chairman along with its members assembled by 10.00AM dated 13-08-2021 to discuss Anti Sexual Harassment Committee activities in the college.

### Agenda of the Meeting:

- To Discuss and approve to organize gender sensitization awareness Programs.
- To Discuss and prepare a detailed plan of actions, both short and long term.

The Following Members were Present

S.NO	Name of The Member	Position	Signature
1	Dr Chandra Sekhar pattnaik	Chairman	
2	Dr C Sudeep	Coordinator	
3	Mr K Madhu Babu	Member	
4	Mr R Srinivasa Rao	Member	
5	Mrs D Sushma Kiran	Member	

Principal

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Date: 18.11.2019

## CIRCULAR

The Anti- sexual harassment Committee meeting for the Academic Year 2019-2020 is scheduled to be held on 19-11-2019 at 11.00 AM. All the members of Anti- Sexual Harassment Committee are requested to attend the Meeting.

### Agenda:

- Formation of committee for academic year 2019-2020.
- To prepare a detailed plan of actions both short and long term.

The Following Members are required to attend the meeting

S.NO	Name of The Member	Designation	Position
1	Dr Chandra Sekhar pattnaik	Principal	Chairman
2	Dr C Sudeep	Professor	Coordinator
3	Mr K Madhu Babu	Assistant Professor	Member
4	Mr R Srinivasa Rao	Student	Member
5	S Vijay Vardhan	Student	Member

### Copy to:

1. IQAC Coordinator
2. All HODs
3. Concerned faculty members
4. Administrative Officer
5. Accounts Officer

  
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6. Circulate among the students

Date: 19-11-2019

## MINUTES OF THE MEETING

The Anti sexual harassment Committee chairman along with its members assembled at Smart Hall by 11.00 am dated 19-11-2019 to discuss Anti Sexual Harassment Committee activities in the college.

### Agenda of the meeting:

- To Discuss and Formation the committee for academic year 2019-2020 with below members
- Formation the rules and regulations

The Following Members were Present

S.NO	Name of The Member	Position	Signature
1	Dr Chandra Sekhar pattnaik	Chairman	
2	Dr C Sudeep	Coordinator	
3	Mr K Madhu Babu	Member	
4	Mr R Srinivasa Rao	Member	
5	Mrs D Sushma Kiran	Member	

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Date: 05-02-2020

## CIRCULAR

The Anti-Sexual Harassment Committee meeting for the Academic Year 2019-2020 is scheduled to be held on 07-02-2020 at 11.00 am. All the members of Anti- Sexual Harassment Committee are requested to attend the Meeting.

### Agenda:

- To prepare a detailed plan of action, both short and long term.
- To discuss about injustice from students and Member.
- To organize gender sensitization awareness programs

The Following Members are attend the meeting

S.NO	Name of The Member	Designation	Position
1	Dr Chandra Sekhar Pattnaik	Principal	Chairman
2	Dr G Sudhakar	Professor	Coordinator
3	Mr G Raman Raju	Assistant Professor	Member
4	T Pooreti Srivasthav	Student	Member
5	Rumana Amjad	Student	Member

### Copy to:

1. IQAC Coordinator
2. All HODs
3. Concerned faculty members
4. Administrative Officer
5. Accounts Officer

  
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6. Circulate among the students

Date: 07-02-2020

## MINUTES OF THE MEETING

The Anti sexual harassment Committee chairman along with its members assembled by 10.00AM dated 07-02-2020 to discuss Anti Sexual Harassment Committee activities in the college.

### Agenda of the meeting:

- To Discuss and approve to organize gender sensitization awareness Programs.
- To Discuss and prepare a detailed plan of actions both short and long term.

The Following Members were Present

S.NO	Name of The Member	Position	Signature
1	Dr Chandra Sekhar pattnaik	Chairman	
2	Dr G Sudhakar	Coordinator	
3	Mr G Raman Raju	Member	
4	Mr K Madhu Babu	Member	
5	Mr R Srinivasa Rao	Member	

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Date: 04-10-2018

## CIRCULAR

The Anti- sexual harassment Committee meeting for the Academic Year 2018-2019 is scheduled to be held on 06-10-2018 at 11.00 am. All the members of Anti- Sexual Harassment Committee are requested to attend the Meeting.

### Agenda:

- Formation of committee for academic year 2018-2019.
- To prepare a detailed plan of actions, both short and long term

The Following Members are to attend the meeting

S.NO	Name of The Member	Designation	Position
1	Dr Chandra Sekhar Pattnaik	Principal	Chairman
2	Dr Devi Bhavani Nair	Professor	Coordinator
3	Mr K Madhu Babu	Assistant Professor	Member
4	Mr Mohd Abdul Hafeez	Student	Member
5	D Rushika	Student	Member

### Copy to:

1. IQAC Coordinator
2. All HODs
3. Concerned faculty members
4. Administrative Officer
5. Accounts Officer
6. Circulate among the students

  
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6. Circulate among the students

Date: 06-10-2018

## MINUTES OF THE MEETING

The Anti sexual harassment Committee chairman along with its members assembled at Smart Hall by 11.00 am dated 06-10-2018 to discuss Anti Sexual Harassment Committee activities in the college.

### Agenda of the meeting:

- To Discuss and Formation the committee for academic year 2018-2019 with below members
- Formation the rules and regulations.

The Following Members were Present

S.NO	Name of The Member	Position	Signature
1	Dr Chandra Sekhar pattnaik	Chairman	
2	Dr Devi Bhavani Nair	Coordinator	
3	Mr K Madhu Babu	Member	
4	Mr R Srinivasa Rao	Member	
5	Mrs Ch Kala	Member	

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Date: 09-03-2018

## MINUTES OF THE MEETING

The Anti sexual harassment Committee chairman along with its members assembled by 11.00am dated 09-03-2018 to discuss Anti Sexual Harassment Committee activities in the college.

### Agenda of the Meeting:

- To Discuss and approve to organize gender sensitization awareness Programs.
- To Discuss and prepare a detailed plan of actions, both short and long term.

The Following Members were Present:

S.NO	Name of The Member	Position	Signature
1	Dr Chandra Sekhar Pattnaik	Chairman	
2	Dr G Sudhakar	Coordinator	
3	Mrs S Maheshwari	Member	
4	Mrs Neha Singh	Member	NEHA
5	Mr A Shashi Kiran	Member	

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Date: 07-03-2018

## CIRCULAR

The Anti-Sexual Harassment Committee meeting for the Academic Year 2018-2019 is scheduled to be held on 09-03-2018 at 11.00 am. All the members of Anti- Sexual Harassment Committee are requested to attend the Meeting.

### Agenda:


- To prepare a detailed plan of action both short and long term.
- To discuss about injustice from students and Member.
- To organize gender sensitization awareness programs.

The Following Members are requested to attend the meeting

S.NO	Name of The Member	Designation	Position
1	Dr Chandra Sekhar Pattnaik	Principal	Chairman
2	Dr G Sudhakar	Professor	Coordinator
3	Mrs S Maheshwari	Assistant Professor	Member
4	Mr G Raman Raju	Student	Member
5	P Sandeep	Student	Member

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6. Circulate among the students

  
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